**Laois Partnership Company**

**Programme Delivery 2018 - 2019**

**QQI Accredited Training Programmes**

**Section 1: Courses/ programme(s) you wish to deliver:**

|  |  |
| --- | --- |
| **Note: Training Providers must be in a position to validate programmes and provide QQI Certification.** | |
| **Please tick courses or full programme(s) you wish to deliver:** | **X** |
| **Building Skills Programme** |  |
| QQI Level 3 3N0919 Brick & Block Laying |  |
| QQI Level 3 3N0571 Plastering |  |
| **Business Administration Programme** |  |
| QQI Level 5 5N1422 Text Production |  |
| QQI Level 5 5N1358 Word Processing |  |
| QQI Level 5 5N1354 Bookkeeping |  |
| **Childcare Training Programme** |  |
| QQI Level 3 3N0574 Public Area Cleaning |  |
| QQI Level 5 5N1764 Child Development |  |
| QQI Level 5 5N1770 Early Care and Education Practice |  |
| QQI Level 5 5N1773 Early Childhood Education and Play |  |
| QQI Level 5 5N1765 Child Health and Well Being |  |
| QQI Level 5 5N1356 Work Experience |  |
| QQI Level 5 5N0690 Communications |  |
| QQI Level 5 5N1786 Special Needs Assisting |  |
| QQI Level 5 5N1781 School Age Childcare |  |
| QQI Level 5 5N1775 Equality and Diversity in Childcare |  |
| **Culinary Skills Programme** |  |
| QQI Level 3 3N0887 Culinary Operations |  |
| QQI Level 3 3N0522 Bread, Pastry & Desserts |  |
| QQI Level 3 3N0549 Nutrition & Healthy Options |  |
| **HACCP Training Programme** |  |
| QQI Level 4 4N1119 HACCP |  |
| **Horticulture Programme** |  |
| QQI Level 3 3N0889 Operating Horticulture Equipment |  |
| QQI Level 3 3N0890 Outdoor Vegetable Crop Production |  |
| **ICT Training (Several Courses)** |  |
| QQI Level 3 3N0546 Computer Literacy |  |
| QQI Level 4 4N1125 Information Technology |  |
| **Add-on** |  |
| QQI Level 4 4N1112 Computer Applications |  |

**Section 2 Company Profile: Please attach separate sheet to include the following:**

|  |
| --- |
| Name of Organisation: |
| Address: |
| Contact Phone Number: |
| Email: |
| Experience Facilitating Relevant Target groups:  (Include Name of Group / location / organisation) |
| Tutor CVs (Note: Evidence of tutor qualifications and certificate copies will be requested from successful applicants). |
| Other Relevant Details to Support Application: |

**Section 3: Costings**

Please include cost of programme delivery to include delivery, certification and all associated costs. Note costs may include individual module or overall programme costings.

**Section 4: Checklist:**

**Please ensure the following is included with your application:**

|  |  |
| --- | --- |
| **Company Profile** |  |
| **Tax Clearance Certificate** |  |
| **Cost Breakdown** |  |
| **Tutor CV and Certificates** |  |
| **Insurance Schedule** |  |

Please return completed application forms to Catherine Cowap, Social Inclusion Manager, Laois Partnership Company, Block 2, Ground Floor, County Hall, Portlaoise, Co. Laois or email to [catherinecowap@laoispartnership.ie](mailto:catherinecowap@laoispartnership.ie)

Closing date for receipt of completed applications: **Monday 16th April 2018.**