

Laois Partnership Company
Programme Delivery 2020 - 2022
QQI Accredited Training Programmes

Section 1: Courses/ programme(s) you wish to deliver:

Note: Training Providers must be in a position to validate programmes and provide QQI Certification.

Please tick courses or full programme(s) you wish to deliver:		X
Retail Skills Programme		
QQI Level 4 4M1998	Retail Skills	
QQI Level 4 4N1185	Retail Payment Procedures	
QQI Level 4 4N1989	Customer Service	
Business Administration Programme		
QQI Level 4 4N1116	General Office Skills	
QQI Level 4 4N1120	Spreadsheets Methods	
QQI Level 5 5N0783	Database Methods	
QQI Level 5 5N1407	Reception and Frontline Office Skills	
QQI Level 5 5N2428	Medical Terminology & Administration	
QQI Level 5 5N1358	Word Processing	
QQI Level 5 5N1354	Bookkeeping Manual and Computerised	
QQI Level 5 5N1546	Payroll Manual and Computerised	
Childcare Training Programme		
QQI Level 5 5N1764	Child Development	
QQI Level 5 5N1770	Early Care and Education Practice	
QQI Level 5 5N1773	Early Childhood Education and Play	
QQI Level 5 5N1765	Child Health and Well Being	
QQI Level 5 5N1356	Work Experience	
QQI Level 5 5N0690	Communications	
QQI Level 5 5N1367	Teamworking	
QQI Level 5 5N1786	Special Needs Assisting	
QQI Level 5 5N1781	School Age Childcare	
QQI Level 5 5N1775	Equality and Diversity in Childcare	
QQI Level 5 5N1766	Childminding Practice	
QQI Level 5 5N1779	Infant and Toddler Years	
QQI Level 5 5N2396	Children with Additional Needs	
QQI Level 5 5N1706	Challenging Behaviour	
QQI Level 6 6N4329	Supervisory Management	
QQI Level 6 6N2023	Child Psychology	
QQI Level 6 6N1942	Child Development	
QQI Level 6 6N1944	Early Childhood Curriculum	
QQI Level 6 6N1945	Childhood Social Legal & Health Studies	
QQI Level 6 6N1946	Work Experience	
QQI Level 6 6N1950	Communications	
QQI Level 6 6N1947	Work Practice	
QQI Level 6 6N1973	Supervision in Early Childhood Care	
QQI Level 6 6N1974	Equality and Diversity in Childcare	

QQI Level 6 6N1957	Special Needs Assisting	
QQI Level 6 6N1933	Early Learning Environment	
QQI Level 5 5N1794	Health and Safety Work	
QQI Level 6 6N3326	Training Delivery & Evaluation	
QQI Level 6 6N3325	Training Needs Identification & Design	
Healthcare		
QQI Level 4 4N3776	Healthcare	
QQI Level 5 5N2706	Care of the Older Person	
QQI Level 5 5N0758	Care Support	
QQI Level 5 5N2770	Care Skills	
QQI Level 5 5M2083	Hospitality Operations	
QQI Level 5 5N1273	Equality and Disability	
QQI Level 5 5N3734	Infection Prevention and Control	
QQI Level 5 5N2705	Care Provision and Practice	
QQI Level 5 5N1207	Occupational First Aid	
QQI Level 5 5N3769	Palliative Care Support	
Culinary Skills Programme		
QQI Level 3 3N0549	Culinary Operations	
QQI Level 3 3N0522	Bread, Pastry & Desserts	
QQI Level 3 3N0887	Nutrition & Healthy Options	
HACCP Training Programme		
QQI Level 4 4N1119	HACCP	
Horticulture Programme		
QQI Level 3 3N0889	Operating Horticulture Equipment	
QQI Level 3 3N0890	Outdoor Vegetable Crop Production	
QQI Level 3 3N0891	Planting and Potting by Hand	
QQI Level 4 4N0666	Establishing Trees and Shrubs	
QQI Level 4 4N0683	Horticultural Tools and Equipment	
QQI Level 5 5N0731	Hand Held Pesticide Application	
ICT Training (Several Courses)		
QQI Level 3 3N0546	Computer Literacy	
QQI Level 3 3N0931	Basic Internet Skills	
QQI Level 4 4N1125	Information Technology	
QQI Level 4 4N1112	Computer Applications	
Other		
QQI Level 3 3N0574	Public Area Cleaning	
QQI Level 4 4N3774	Home Repairs & Maintenance	
QQI Level 4 4N1124	Workplace Safety	
QQI Level 3 3N1050	Woodwork	
QQI Level 4 4N3185	Woodcraft	
QQI Level 5 5N2725	Warehousing	
QQI Level 5 5N5831	Counterbalance Forklift Truck Skills	
QQI Level 5 5N5832	Reach Forklift Truck Skills	

Section 2 Company Profile: Please attach separate sheet to include the following:

Name of Organisation:
Address:
Contact Phone Number:
Email:
Experience Facilitating Relevant Target groups: (Include Name of Group / location / organisation)
Tutor CVs (Note: Evidence of tutor qualifications and certificate copies will be required from successful applicants).
Other Relevant Details to Support Application:

Section 3: Costings

Please include cost of programme delivery to include delivery, certification and all associated costs. Note costs may include individual module or overall programme costings but, in all cases, should provide a breakdown of hours per course/module.

Section 4: Checklist:

Please ensure the following are included with your application:

Company Profile	
Tax Clearance Certificate	
Cost Breakdown	
Tutor CV	
Insurance Schedule	

Please return completed application forms to **Catherine Cowap, Acting General Manager, Laois Partnership Company, Block 2, Ground Floor, County Hall, Portlaoise, Co. Laois** or email to **catherinecowap@laoispartnership.ie**

Closing date for receipt of completed applications: **5pm Friday 7th of February 2020.**



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